SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA – W)

Finance, Administration, Legal, and Public Information Committee Meeting

Tuesday, April 9, 2013

The Finance, Administration, Legal, and Public Information (FALPI) Committee of the SLFPA – W met on Tuesday, April 9, 2013 with the following members present: Mr. Dauphin, chairman, and Ms. Maclay. Mr. Camnetar was absent. Mr. Miserendino, Mr. Bosch, Ms. Ford, Ms. Rogers and Jim Lestelle, public information, were also in attendance.

Mr. Dauphin called the meeting to order in the Board room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana, at approximately 6:11 PM.

The Committee unanimously approved the agenda as presented.

There were no public comments.

The Committee reviewed and unanimously approved the minutes from the previous meeting dated March 12, 2013.

Mr. Bosch presented the check register, budget, and financial statements for SLFPA – W and its member districts. The Committee unanimously agreed to recommend acceptance of the reports by the Board. He will continue to update the Committee at every monthly meeting.

Mr. Bosch presented the 2013 amended budget for review. He will continue to update the Committee at every monthly meeting.

The Committee reviewed Commissioners’ expense reports, and approved them for payment.

Ms. Maclay led a discussion to recognize Dr. Westerink for his service on the Board. Jim Lestelle edited the resolution, and the Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino provided a review of the strategic planning process. He led a discussion on a summary of situational analysis items, including critical analysis, activities. Additionally, he reviewed a questionnaire which would be revised and completed by the Commissioners. Malcolm Ehrhardt will evaluate the questionnaires when they have been completed.

Mr. Miserendino presented three CEAs for emergency services, with SLFPA – E, Plaquemines Parish Government and Lafitte Independent levee district. The Committee unanimously agreed to recommend approval of all three by the Board.

Ms. Maclay led a discussion on needed renovations to the administration building, and outlined the preliminary plans, as well as the budgeted amount. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino gave an update on the progress to date of the work order system project.

Mr. Miserendino presented a report on taking over the O&M of WBV-16.2 (Bayou Segnette Complex.) Upon reaching a consensus opinion of the FALPI and TOM committees, it will be forwarded to the Board for their consideration and possible approval.

Mr. Miserendino summarized the TOM Committee’s new ideas about informing the USACE of certain concerns about WBV-14c.2. This will be discussed at the Board meeting.

Ms. Ford outlined the options for employee awards, and an employee recognition ceremony. Ms. Maclay requested Ms. Ford obtain the cost of the purchases at next month’s Committee meeting.

Mr. Miserendino provided a copy of the Grievance Policy that is under consideration to amend and re-enact. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino provided a copy of the Safety Policy that is under consideration to amend and re-enact. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino provided a copy of a new Cell Phone Policy that is under consideration to enact. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino provided a copy of the new Complaint Resolution Policy that is under consideration to enact. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino provided a copy of the Vehicle Operation and Home Storage Policy that is under consideration to amend and re-enact. The Committee unanimously agreed to recommend approval by the Board.

Ms. Maclay announced that she would email notice to the Commissioners requesting that the usual 25-day notice to the Board of intent to add or change policies be suspended for changes in the Grievance Policy, the Safety Policy, the Cell Phone Policy, the Complaint Resolution Policy and the Vehicle Operation and Home Storage Policy.

Mr. Dauphin announced that the next regularly scheduled Committee meeting will be held on Tuesday, May 14, 2013 at 6:00 PM in the Commissioners’ meeting room at the SLFPA – W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, the meeting adjourned at approximately 8:30 PM.